

REGIONAL DISTRICT OF CENTRAL OKANAGAN

BYLAW NO. 915, 2001

A BYLAW TO ESTABLISH THE WESTSIDE PARKS AND RECREATION COMMISSION OF THE REGIONAL DISTRICT OF CENTRAL OKANAGAN AND TO ESTABLISH THE POWERS, DUTIES AND RESPONSIBILITIES OF SUCH COMMISSION.

WHEREAS pursuant to the provisions of the Local Government Act, the Regional Board may establish a Commission under Section 176 of the said Act;

AND WHEREAS the Regional District has established local services within Electoral Area 'G' and Electoral Area Westbank, to provide parks and recreation services;

AND WHEREAS it is deemed necessary to establish a Commission to oversee the development and administration of parks and recreation services;

NOW THEREFORE, the Regional Board of the Regional District of Central Okanagan, in open meeting assembled, enacts as follows:

1. CITATION

1.1 This bylaw may be cited for all purposes as "Regional District of Central Okanagan Westside Parks and Recreation Commission Bylaw No. 915, 2001".

2. INTERPRETATION

2.1 In this bylaw, the following words and phrases have the meanings set opposite them unless the context otherwise requires:

Board of Directors – means the Board of Directors of the Regional District of Central Okanagan.

Term – means January 1st to December 31st over a 2-year period, unless otherwise specified.

Local – means within a service area and a service agreement area

Meetings – means Commissioner monthly meetings to a maximum of twelve (12) per term, a maximum of two (2) site visits per term, and a maximum of one (1) educational meeting per term

3. GENERAL

3.1 There is hereby established a Commission to be known as Westside Parks and Recreation Commission within Electoral Area G and Electoral Area Westbank.

- 3.2 The Commission shall report to and be accountable to the Regional Board of the Regional District of Central Okanagan.
- 3.3 The representatives of the Commission shall be selected to ensure that the make up of the Commission generally meets the following criteria:
- a) Interest, passion and leadership in parks and recreation;
 - b) Representative of the different geographic areas or neighbourhoods within Electoral Areas Westbank and 'G', except as in articles 4.4 and 4.5;
 - c) Knowledge and experience in a range of areas relevant to parks and recreation (e.g. parks, recreation, environment, youth, seniors, business, education, arts and culture).
- 3.4 The Regional Board shall in its Annual Budget provide sufficient funds for the reasonable expenses of the Commission.
- 3.5 The Commission shall hold its first meeting in January of each year, at which time they shall elect a Chairperson and Vice-Chairperson from amongst the members.
- 3.6 The Commission shall maintain and keep minutes of all its meetings and shall file a current copy in the offices of the Regional District of Central Okanagan.
- 3.7 All items of revenue and expenditures relating to the activities of the Commission shall be accounted for in the records of the Regional District of Central Okanagan.
- 3.8 No expenditure shall be made which is not provided for in the Annual Budget of the Regional District of Central Okanagan or in the Annual Budget as amended.

4. **REPRESENTATION**

- 4.1 The Commission shall consist of nine local residents who shall be appointed by the Regional Board.
- 4.2 Individuals who sit on the Commission shall have an interest in the common good of the community, and also have strengths in terms of experience, skills, education or a strong interest in a specific aspect of parks and recreation.
- 4.3 The first appointment of representatives shall include two representatives from each of the existing commissions, with one from each having a one-year term and one from each having a two-year term. Three other community representatives will be selected, two having a two-year term and one having a one-year term. The regular term for commission members thereafter shall be two years.

- 4.4 One member shall be a resident from the Westbank First Nation (providing that Westbank First Nation and the Regional District have an agreement on parks and recreation services).
- 4.5 One member shall be a resident of the District of Peachland (providing that Peachland and the Regional District have an agreement on parks and recreation services).
- 4.6 The Regional District Director of Parks and Recreation and/or his/her delegate shall serve the Commission as technical and management advisors and shall have input into the development and administration of parks and recreation services.
- 4.7 Each member can serve a maximum of two terms and must be absent from the Commission for one full term before reapplying.

5. **POWERS, DUTIES AND RESPONSIBILITIES**

- 5.1 The Commission shall oversee the delivery of parks and recreation services on the Westside through the establishment of policies necessary for the provision of those services including the delivery of programs based on a community development model.
- 5.2 The Commission shall be responsible for providing direction, through policy, on the provision of the following services:
 - a) Johnson Bentley Aquatic Centre;
 - b) Westside Parks;
 - c) Westside Senior Citizens Activity Centre;
 - d) Westside recreation services;
 - e) Activities for youth;
 - f) Mount Boucherie Community Centre;
 - g) New or expanded parks and recreation services and facilities on the Westside.
- 5.3 The Commission shall have significant autonomy in dealing with the following matters:
 - a) Recommending contracts, agreements and leases to the Regional Board;
 - b) Recommending budgets for approval by the Regional Board;
 - c) Setting policies necessary for the provision of parks and recreation facilities and programming;
 - d) Approving standards for the provision of services;
 - e) Resolving disputes between user groups;

- f) Establishing policies for rates, fees and charges for recreation programs and facilities;
- g) Reviewing operation policies;
- h) Approving terms of reference for studies and surveys;
- i) Approving studies, park preplans, park system master plans and recreation master plans;
- j) Recommending new commission members to the Regional Board.

5.4 The Commission shall have responsibility for other matters, such as:

- a) Providing review and input on the Official Community Plan updates;
- b) Establishing policies in regard to park dedication requirements of the Local Government Act in matters of both zoning and subdivision applications.

5.5 The Commission requires Regional District Board approval for the following:

- a) Budgets;
- b) Contracts, agreements and leases;
- c) Land and facility acquisitions.

6. REMUNERATION

6.1 When appointed Commission members are serving in their capacity as a commission member at a duly constituted commission meeting of the Regional District of Central Okanagan, those members are entitled to receive the following:

- a) Forty-five dollars (\$45.00) for each half-day regularly constituted commission meeting attended and ninety dollars (\$90.00) for each full day regularly constituted commission meeting attended.
- b) All commission members, including the Chairperson, are entitled to receive remuneration and expenses as outlined in 6.1 (a), for attendance at other meetings specifically authorized by the Commission.
- c) Reasonable expenses incurred by him/her for attending other meetings of the Commission and engaging in the business of the Regional District specifically authorized by the Commission together with the mileage for the use of their privately owned automobiles at the rate determined by Revenue Canada.

7. **REPEAL**

7.1 The following bylaws are hereby repealed in their entirety:

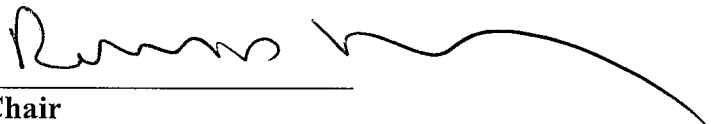
- a) 693 – Regional District of Central Okanagan Westbank Johnson-Bentley Aquatic Centre Civic Properties Commission Bylaw No. 693, 1996
- b) 775 – Regional District of Central Okanagan Recreation Program Commission Bylaw No. 775, 1998.

Read a first time this 12th day of February, 2001.

Read a second time this 12th day of February, 2001.

Read a third time this 12th day of February, 2001.

Reconsidered and adopted this 26th day of March, 2001.



 Chair



 Director of Corporate Services

I hereby certify the foregoing to be a true and correct copy of “Regional District of Central Okanagan Westside Parks and Recreation Commission Bylaw No. 915, 2001” as read a third time by the Regional Board on the 12th day of February, 2001.

Dated at Kelowna, B.C. this 19th day of February, 2001.



 Director of Corporate Services

I hereby certify the foregoing to be a true and correct copy of “Regional District of Central Okanagan Westside Parks and Recreation Commission Bylaw No. 915, 2001” as adopted by the Regional Board on the 26th day of March, 2001.

Dated at Kelowna, B.C. this 27th day of March, 2001.



 Director of Corporate Services