

REGIONAL DISTRICT OF CENTRAL OKANAGAN

BYLAW NO. 1185

A bylaw to regulate the numbering of buildings and structures within the Regional District of Central Okanagan.

WHEREAS the Regional District of Central Okanagan has established a service in relation to the numbering of buildings under the Regional District of Central Okanagan House Numbering Service Establishment Bylaw No. 967, 2002;

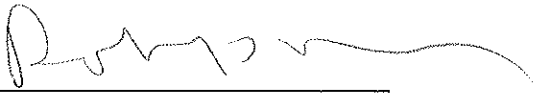
AND WHEREAS the Regional District of Central Okanagan wishes to establish a bylaw that regulates the numbering of buildings;

NOW THEREFORE THE REGIONAL BOARD OF THE REGIONAL DISTRICT OF CENTRAL OKANAGAN, IN OPEN MEETING ASSEMBLED, ENACTS AS FOLLOWS:

1. That the Director of Planning Services be and is hereby appointed to allocate numbers to buildings and structures within the Regional District of Central Okanagan House Numbering Service Area.
2. That numbers be assigned to buildings on the basis of the Grid Numbering System shown schematically in Schedule "A" attached to and forming part of this bylaw.
3. That numbers be assigned within the Grid Numbering System and to building types in accordance with the provisions of Schedule "B" attached to and forming part of this bylaw.
4. That the owner of every building assigned a building number shall permanently display the building number or numbers assigned on the front of the building or at the front of the premises on which the building stands, to the satisfaction of the Director of Planning Services. Property that has a physical access from other than the road that it fronts may be addressed from the road where the access occurs.
5. That the Director of Planning Services is authorized to make minor changes, alterations or additions in the display of numbers, including, but not limited to, requiring the additional reflective signage to indicate the location of buildings in multiple building developments.
6. That the Director of Planning Services may designate a member of the Planning Services Department staff to undertake his responsibilities under this bylaw.
7. Any person who violates any of the provisions of this bylaw commits an offence and is liable, upon prosecution, to the penalties provided under the Offence Act, or pursuant to the Municipal Ticket Information Bylaw. Each day is considered a separate offence.

8. This bylaw may be cited as the "Regional District of Central Okanagan Building Numbering Bylaw No. 1185, 2006".

READ A FIRST TIME THIS	25th	DAY OF	September	2006.
READ A SECOND TIME THIS	25th	DAY OF	September	2006.
READ A THIRD TIME THIS	25th	DAY OF	September	2006.
RECONSIDERED AND ADOPTED THIS	25th	DAY OF	September	2006.



CHAIR



DIRECTOR OF CORPORATE SERVICES

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1185 cited as the "Regional District of Central Okanagan Building Numbering Bylaw No. 1185, 2006", as read a third time and adopted by the Regional Board on the 25th day of September, 2006.

Dated at Kelowna, B.C. this
26th day of September, 2006.

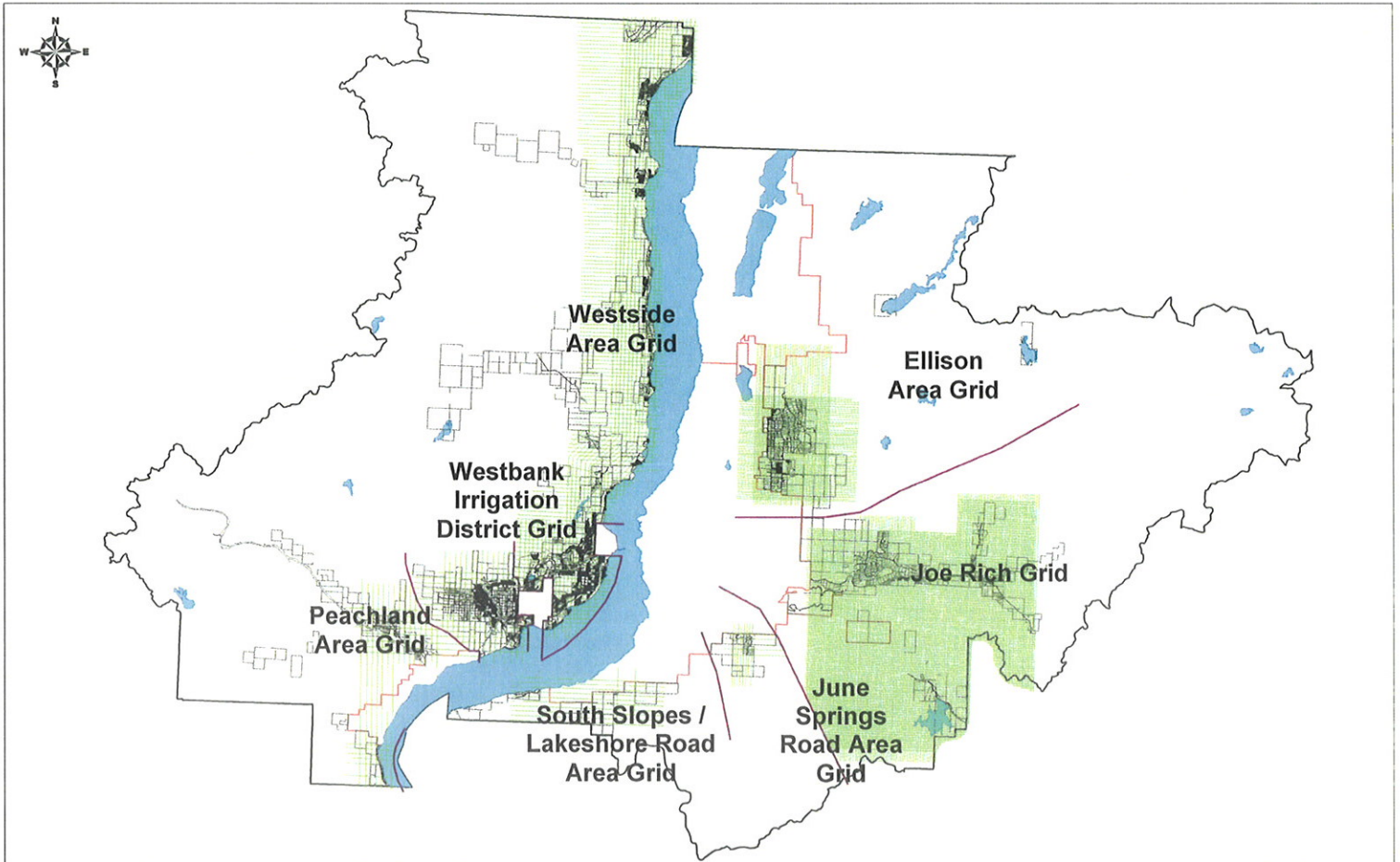


DIRECTOR OF CORPORATE SERVICES

REGIONAL DISTRICT OF CENTRAL OKANAGAN

BYLAW NO. 1185

SCHEDULE "A" – Grid Numbering System



REGIONAL DISTRICT OF CENTRAL OKANAGAN

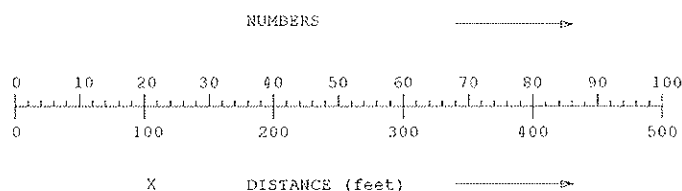
BYLAW NO. 1185

SCHEDULE "B"

1. Policy and Procedure for Numbering Individual Lots

1.1 Determining Appropriate Number Within the Grid Interval¹:

The length of the grid interval varies throughout the Regional District; therefore, no specific rule can be established for numbering. Generally, the procedure will be to increase the numbers by interpolating for every 15.25 metres (50.0 ft) within the interval. For example, if the interval length is 381 metres (1,250 ft), the numbers will increase by four every 15.25 metres (50.0 ft) as in 700, 704, 708, etc. A second example of interpolating is shown in Figure 1.



E.g.: In the 1000 interval the odd address would be 1021.

Figure 1: Scale For Interpolating Numbers

For single and two-family lots of standard frontage (12 metres to 21 metres), the number will be that which applies to the midpoint of the lot. For houses on larger lots and all other building types, the appropriate number will be that which applies to the location of the front entrance. For buildings with more than one entrance or lots with more than one building, see Section 2 for the numbering procedures. Vacant lots over 2.0 Ha will not be issued an address.

1.2 Numbering Direction:

- 1.2.1 Westbank Irrigation District Area Grid;
- 1.2.2 Westside Area Grid;
- 1.2.3 Peachland Area Grid (Brent Road and Trepanier Road Areas);
- 1.2.4 Ellison Area Grid;
- 1.2.5 Joe Rich Area Grid;
- 1.2.6 June Springs Road Area Grid;
- 1.2.7 South Slopes/Lakeshore Road Area Grid.

1.3 Even and Odd Numbering:

- 1.3.1 Buildings on the north and west sides of the streets have even numbers;
- 1.3.2 Buildings on the south and east sides of the streets have odd numbers.

¹ Interval is defined as the difference in numbers between the two grid lines and for the purposes of this schedule is assessed to be 100. Interval length is the distance between the two grid lines.

1.4 Numbering on Streets Which are Not Parallel to Grid Lines:

Roads which do not run directly north-south or directly east-west will be numbered in accordance with Figure 2.

1.4.1 Streets in sectors A and B will be numbered by the north-south grid;

1.4.2 Streets in sectors C and D will be numbered by the east-west grid.

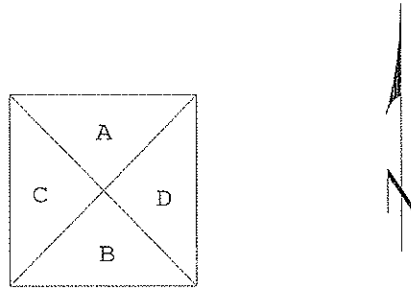


Figure 2: Numbering Sectors

1.5 Numbering Crescents:

Streets with two entrances/exits into the same street will be numbered according to the direction of the longest segment, as shown in Figure 3.

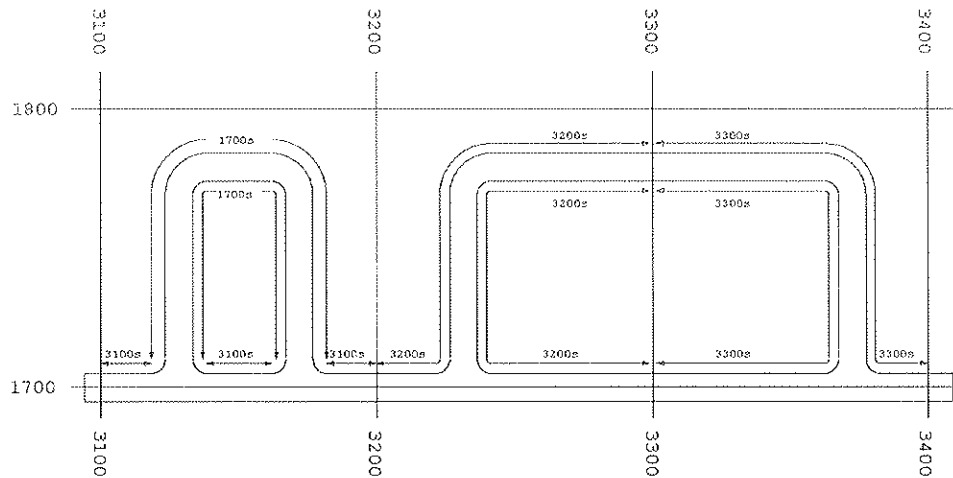


Figure 3: Numbering on Crescents

1.6 Numbering Curved Roads:

Roads which curve, but generally are in one direction, should have the curve ignored and be numbered in accordance with their general direction.

2. Numbering Various Building Types²

2.1 Numbering Single Detached Housing and Secondary Suites:

2.1.1 Single detached housing units without suites, shall be provided one (1) number.

2.1.2 Secondary suites in single detached housing units will be numbered according to s.4.1.

2.2 Numbering Duplex Housing:

All duplex housing shall be provided numbers for each unit, as shown in Figure 4.

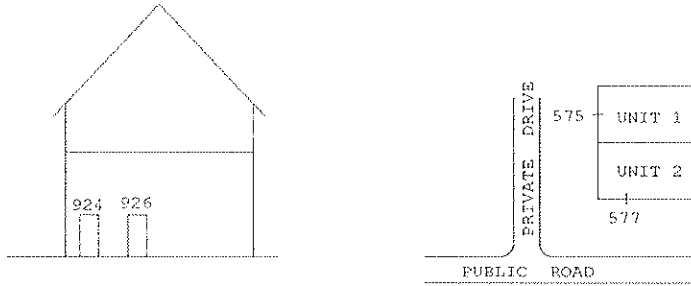


Figure 4: Duplex Housing

2.3 Numbering Multiple Housing Buildings:

Triplex, fourplex, townhome, and apartment housing will be given numbers for each front entrance providing all the front entrances face a public right-of-way. If one or more front entrances face other than a public right-of-way, only one (1) number will be provided per lot. Building owners will provide unit numbers, as shown in Figure 5.

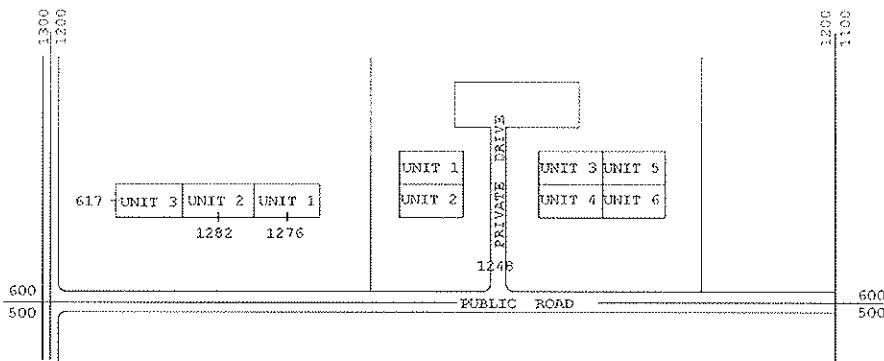


Figure 5: Multiple Housing Buildings

² All building types refer to those defined by the Regional District of Central Okanagan Zoning Bylaw No. 871, 2000, and its amendments unless otherwise noted.

Each apartment building with a common entrance for a number of suites will be provided with one (1) number, and the owner(s) will provide suite numbers, as shown in Figure 6.

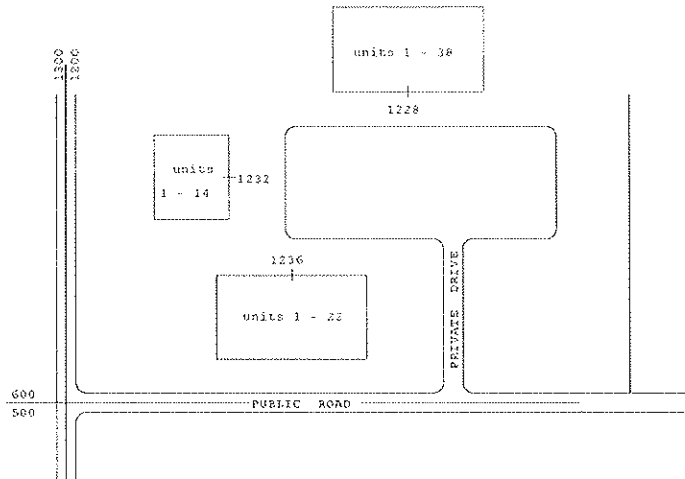


Figure 6: Multiple Building Apartment Complexes

2.4 Numbering Manufactured Homes:

- 2.4.1 Manufactured homes in a manufactured home subdivision will be numbered as single detached housing.
- 2.4.2 Manufactured home parks will be provided with one (1) number. Park owners may provide unit numbers for individual mobile spaces.

2.5 Numbering Commercial and Industrial Buildings:

Commercial and Industrial buildings will be given numbers for each front entrance providing all the front entrances face a public right-of-way. If one or more front entrances face other than a public right-of-way, only one (1) number will be provided per lot. Building owners will provide unit numbers, as shown in Figure 5.

2.6 Numbering Buildings Located in Residential Bare Land Strata Developments; except those outlined in s.2.4, as designated by the Regional District of Central Okanagan Zoning Bylaw No. 871, 2000:

- 2.6.1 Option 1: One number will be issued based on the location of the entrance, conforming to the Grid Numbering System in Schedule "A" and s.1.1 to s.1.6 of this Schedule. Internal unit numbers will be supplied by the owner and approved in consultation with the Planning Services Department.
- 2.6.2 Option 2: Private road names and numbers:
 - 2.6.2.1 All building types will be assigned a number conforming to s.2.1 to s.2.3 of this Schedule, provided that each entrance faces a public right-of-way or a private internal road;
 - 2.6.2.2 The numbering shall be assigned conforming to the Grid Numbering System in Schedule "A" and s.1.1 to s.1.6 of this Schedule;
 - 2.6.2.3 At the request of the owner, the Director of Planning Services may approve and issue private road names.

2.6.2.4 An administration fee in the amount of \$250.00 will be levied.

2.6.3 The Planning Services Department reserves the right to require that a bare land strata development conform with s.2.6.2.

3. Numbering Buildings on Corner Lots

3.1 Numbering Buildings on Corner Lots

Buildings on corner lots are to be provided number(s) that correspond to the direction in which the front entrance faces the public right-of-way.

4. Permitted Numbering Types

4.1 Permitted Numbering Types

The use of letters to designate suites or units, as in 714 and 714A, will not be permitted. This will avoid the possibility of the letter becoming part of the building numbers in the future. Instead, suites are to be numbered as in 1 – 714 and 2 – 714.

5. Change of Address and Mapping

5.1 Change of Address:

An address may be changed at the request of the Regional District, Emergency Response Agencies or the Post Office, and under limited circumstances at the request of the owner. Valid reasons for changing an address are:

4.1.1 To correct past errors in addressing;

4.1.2 Duplication of numbers on a street;

4.1.3 Changed layout as a result of subdivision; or

4.1.4 Reconstruction or modification of a building to face a different direction, especially on corner lots.

Other reasons may be acceptable only if they eliminate addressing conflicts or confusion.

All address change requests will be processed by the Planning Services Department who will assign new addresses and inform the owners and relevant agencies.

5.2 Mapping of Addresses:

All mapping of building numbers and revisions to the same will be compiled and maintained by the Regional District of Central Okanagan.

6. Private Road Name Signage

6.1 Private Road Name Signage

6.1.1 Upon approval of a private road name under s.2.6.2, the owner will be responsible for installing and maintaining road name signs in conformance with this section.

6.1.2 Road name signage shall be posted at the entrance to and at all intersections of roads within the bare land strata development.

6.1.3 Road name signage must conform to the standards set out in the Private Road Name Sign Specifications Table and Figure 7.

Private Road Name Sign Specifications Table

SIGN LENGTH	Variable according to road name
SIGN HEIGHT	15.24 cm (6.0 in.)
ROAD NAME TEXT HEIGHT	10.16 cm (4.0 in.)
TEXT FONT	Highway Gothic "C"
BACKGROUND COLOUR	3M Engineer Grade Reflective – Brown 3279
TEXT COLOUR	3M Engineer Grade Reflective – White 3290
SIGN HEIGHT FROM STREET LEVEL	2.5 metres (8.2 ft) above grade
SIGN MATERIAL	1/8" Aluminium Sheet

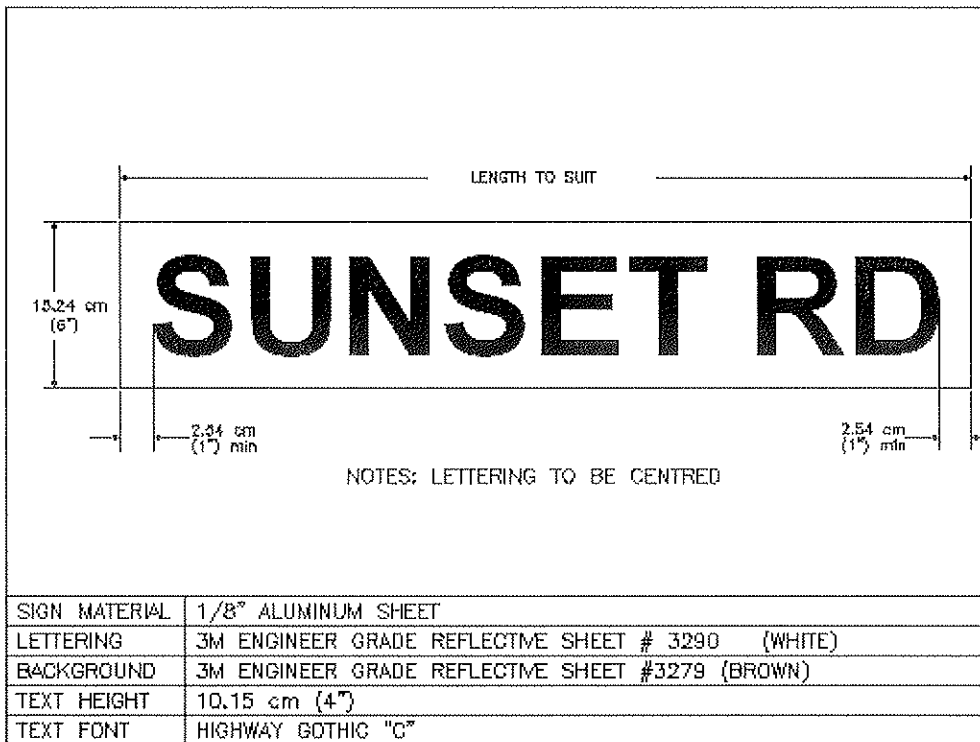


Figure 7: Private Road Name Sign Specifications